



Academic Dishonesty Report Form

Please read document carefully. When complete it constitutes an agreement between you and the University community.

[To be completed by the complainant]

Complainant's Name (please print): _____ Department: _____

Email: _____ Telephone Number: _____

Accused Student's Name (please print): _____ and ID #: _____

I believe the student named above has committed academic dishonesty, as I next describe:

Date of the offense: _____ Course name & number (if applicable): _____

Check all that apply

- _____ I have imposed a grade of Zero (or F) on the above assignment.
_____ I have assigned an "F" for the course. If a student is found guilty of academic dishonesty as a result of the judicial process, an "F" or "WF" as appropriate will be recorded as that student's grade. A "WF" would be given in instances in which the student has dropped the course.
_____ I believe this act of Academic Dishonesty requires a greater sanction and I request a Resolution Conference.
_____ Because the act of Academic Dishonesty occurred at the end of the term, I am assigning a semester grade of "ng".
_____ It has not been feasible to show the accused student this report.
_____ The accused student has refused to complete his/her portion of this report.

Complainant's Signature: _____ Date: _____

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[To be completed by the accused student]

By signing your initials, choose one of the three responses below.

If you do not select the first choice, then this case will be heard through the judicial process which is outlined in the University of New Orleans Judicial Code. The UNO Judicial Code appears in the University of New Orleans Student Policy Manual, which can also be found on the University's web page, http://www.uno.edu.

- _____ I admit to an act of academic dishonesty, as described above, and accept the penalty which has been so far imposed.
_____ I admit to an act of academic dishonesty as described above, but the penalty which has been so far imposed is inappropriate, and I request a Resolution Conference.
_____ I deny having committed academic dishonesty as alleged above and feel no penalty should be imposed and I request a Resolution Conference.

Student's Signature: _____ Date: _____

Distribution: 1) Original to Complainant; 2) Copy to Student; 3) Copy to Associate Dean for Judicial & Student Assistance; 4) Copy to Department Chair; 5) Copy to Dean of Instructor's College